

ROSEVILLE HIGH SCHOOL

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April 10, 2025

Dear Parents and Students of the Class of 2025,

The following is essential information regarding seniors and graduation. Please read below and retain this document so you can reference it for dates, times, events, and procedures. Paper copies are available at the RHS Visitors Entrance at Door #1 for parents who want one.

For convenience, events are listed in alphabetical order, and there is a calendar of events at the end of the document.

Class of 2025 Graduation Celebration: The event is open to the RHS Class of 2025 **ONLY**, no friends or family. Saturday, May 17, 2025, from 5:00 p.m. to approximately 9:00 p.m., and will conclude with our Senior Sunset.

The event shall be themed as a Luau. We will have Food Trucks, Music, a Dunk Tank, Inflatables, Yard Games, Corn Hole, Cam Jam, Staff/Student Games, a complete Field Day Event, plus MORE.

The cost of this event is \$10. No tickets for this event will be sold after Friday, May 9, 2025. You must purchase a ticket in advance to attend.

Tickets can be purchased from Mrs. Jentz in the Main Office starting Tuesday, April 15th. We will have a RevTrack Online Payment.

Parent chaperones are still needed and will have to have a completed Volunteer Application for the current year on file.

CREDIT RECOVERY: Seniors who are taking credit recovery courses after school must have all coursework completed and submitted for a grade by **Friday, May 9th**.

EXAMS: Seniors will take exams on Monday, May 19th, and Tuesday, May 20th. Senior exams must be completed, and all schoolwork will be due at the end of the school day on Wednesday, May 21st.

Reminder: RCS policy is that students must pass 2 of the 3 grading elements in a semester to receive a passing semester grade and credit for a class.

FINES/FINANCIAL OBLIGATIONS: **All fines must be paid in full to receive a cap and gown and walk at graduation. No exceptions.** All fines must be paid in full by Wednesday, April 30th. This includes laptop fines, outstanding books, athletics, music, drama, and band items/uniforms. Unsure if your student has fines? Contact Mrs. Ange Jentz at 586-445-5541 or ajentz@roseville.k12.mi.us

For students who have a district-issued laptop, see the "Laptop Return" section for the complete breakdown of the condition laptops must be returned, and associated charges for repairs.

******* GRADUATION INFORMATION *******

*****See the "Fines/Financial Obligations" and "Senior Last Day Procedures" for details on what seniors MUST do to receive their cap and gown on May 29th. *****

GRADUATION ANNOUNCEMENTS: Jostens will be at RHS on Tuesday, April 22nd, during all three lunches. Senior graduation announcement orders (**NOT CAP & GOWNS**) will be given to those students who ordered them. **Josten's balances must be paid in full to pick up announcement orders.** Please contact Jostens at 248-946-4670 with questions.

GRADUATION CAP AND GOWNS: Caps and gowns will be distributed on Thursday, May 29, 2025, from 4:00 p.m.-5:30 p.m. in the Main Cafeteria. Enter through the Athletic entrance (door #24). **All fines must be paid in full to receive your cap and gown. No exceptions.** Seniors who do not pay fines or have not completed senior requirements will receive their cap & gown the day after the graduation ceremony and cannot participate in graduation.

Graduating Senior Breakfast; Cap & Gown Parade: Only open to graduating members of the Class of 2025, no outside guests. May 30, 2025.

- ✓ Arrive 8:45 a.m. – bring cap & gown
- ✓ Serving Breakfast 8:45 a.m. – 9:20 a.m.
- ✓ Parade Lineup – 9:20 a.m.
- ✓ Parade – 9:30 a.m.
- ✓ All seniors will leave by 10:30 a.m.

Menu: Pancakes, Scrambled Eggs, Pork or Turkey Sausage, Mixed Fruit Bowl, Assorted Juice Cups, Milk & Coffee

GRADUATION CEREMONY: Will be held at Jimmy John's Field, on Tuesday, June 3rd at 7:00 p.m.; gates open for guests at 6:00 p.m. **Graduates MUST be at the field no later than 6:00 p.m.** Jimmy John's is located at 7171 Auburn Road, Utica, Michigan 48317. **Tickets are required for admission.** A live stream of the event will be available for those unable to attend. Seating is general admission. ***If you or a family member requires special seating accommodations,*** contact Mr. Billhymer at 445-5542 or ***lbillhymer@roseville.k12.mi.us.*** Detailed instructions for graduation will be shared closer to the event. (*Tickets will not be held at the doors as a will-call for your guests.*) Balloons, noise makers, flowers, confetti, and celebratory items are not allowed inside the facility.

*****Plan for it to take at least 45 minutes to reach Jimmy John's Field from Roseville at this time of day*****

GRADUATION PRACTICE: ***Required*** practice will be the morning of graduation, Tuesday, June 3rd, from 10:00 a.m. - 12:00 p.m. at **Roseville High School Cafeteria Entrance**. **All graduates must attend.** Please make sure your student is on time. (*Enter through door #11.*)

GRADUATION TICKETS: There is no cost for graduation tickets. Each graduating student will receive 6 tickets at graduation practice to give to guests to attend the ceremony. Graduates must show up to practice to receive their tickets, **NO EXCEPTIONS.** Graduating students DO NOT require a ticket. **Tickets are required for guest admission to the graduation ceremony, no tickets will be available at the door.**

ICE CREAM SOCIAL: We will have ice cream for our Seniors during lunch on Tuesday, May 20th, sponsored by the Student Assembly.

LAPTOP RETURN: All students who have received a "student-issued" laptop, charger, and bag must return them according to the schedule below:

- Thursday, May 15th: All student devices, except students in AP Psychology and 4th-year Early College, will be collected during the school day at RHS. Teachers will bring their classes to Lower Flex to turn in devices.
- 4th-year ECM students will bring their device in on Thursday, May 15th, to get a Courtesy Check, but can keep the device over the summer.
- Monday, May 19th: AP Psychology laptops collected during class.

- Wednesday, May 21st: Senior's Last Day, half day: Lower Flex will be open from 10:55 – noon and 1:00 – 3:00 for any student who still has a device to turn in. 5th-year Early College Macomb students should turn their laptops in during this timeframe.

Students should be prepared to pay any fines for damaged, lost, or stolen devices.

MOCK AWARDS: Presented on Saturday, May 17th at the Senior Celebration.

PROM: Our prom will be held at Barrister Gardens Banquet Center, 24225 Harper Ave, St. Clair Shores, from 7:00 p.m. to 11:00 p.m. on May 22nd. Doors open at 7:00 p.m. to be seated, and dinner will be served at approximately 8:00 p.m., followed by dancing. Outside guests are allowed to attend (*with an approved guest application*). **Prom is for seniors and their guests only**. Any guest who is not a current Roseville High School student must have an approved and signed guest application. Applications are available in the student's Assistant Principal's office and are due no later than Thursday, May 8th. **Guests must be no older than nineteen, and no younger than 9th grade. No exceptions.** The RHS Student Code of Conduct is in place at Prom. Code of Conduct Violators may lose the ability to participate in graduation. **ONLY** seniors who are members of our Class of 2025 and are on track to graduate may attend.

PROM TICKET SALES: Sales will be May 13th – 16th. Tickets are \$50.00 per person. Tickets will be sold before school on May 13th. Tickets will be sold before AND after school on May 15th and May 16th. (**A RevTrack Online Payment option will be available**)

RHS YARD SIGNS: Yard signs commemorating your graduate are available while supplies last. The cost is \$25.00. Order signs through the Athletic Department by calling Ms. Amanda Carpenter at 586-445-5577 or emailing at acarpenter@roseville.k12.mi.us (*will be sold until gone*). It can be purchased on RevTrack.

SENIOR DECISION DAY: To be held May 1st, at 1:45 p.m., at our Eineichner Athletic Complex Field, Roseville High School, weather permitting. Juniors/Seniors and family members of those who have committed will participate in this event.

SENIOR FINAL DAY – All fines must be paid, and all school property must be returned to receive a cap and gown prior to graduation and be eligible to participate in our graduation ceremony. All these items must be completed by May 21st. **A cap and gown are required to walk at graduation**. Seniors who did not purchase a cap and gown will not attend graduation **UNLESS** you plan to wear a sibling's (*current style*) gown that has been pre-approved, and you have informed Mr. Billhymer.

SENIOR PARENT MEETING #3: There will be a Senior Parent Meeting on Wednesday, April 30, 2025, at 6:00 p.m., in the auditorium (door #9). An invitation will be sent to all students who are classified as seniors. Be aware that even though you will receive this invitation, it does not mean your student has met all of the requirements for graduation, as the school will still be in session. Make sure you are communicating with your students' Counselor regularly to ensure they are on track to graduate.

SPIRIT WEEK: Seniors will recognize Monday, May 19th through Wednesday, May 21st as Spirit Week. The Student Assembly will come out with specific information in the coming weeks.

SENIOR'S END-OF-YEAR SCHEDULE – CHECKLIST OF ABOVE DATES AND TIMES:

- Tuesday, April 15th: Graduation Celebration Event Tickets (not commencements) ***Ticket Sales Begin.***
- Tuesday, April 22nd: Graduation Announcements distributed during all three lunches. (not C&G)
- Wednesday, April 30th: Senior Parent Meeting #3, at 6:00 p.m.
- Thursday, May 1st: Senior Decision Day – and Ice Cream
- Thursday, May 8th: Prom Guest applications for any guest who is not an RHS student are due to your AP's office by 3:00 p.m. Late Guest Applications will not be accepted.
- Friday, May 9th:
 - **All seniors in credit recovery must have coursework completed.**
- Monday, May 13th: Prom Ticket Sales Start
- Thursday, May 15th: All student devices, except students in AP Psychology and 4th-year Early College, will be collected during the school day at RHS. Teachers will bring their classes to Lower Flex to turn in devices. 4th year ECM students will bring their device in to get a Courtesy Check, but can keep the device over the summer.
- Friday, May 16th: Last Day to purchase Prom Tickets, **NO EXCEPTIONS.**
- Saturday, May 17th: Class of 2025 Graduation Celebration Event, 5:00 p.m. to Sunset. (including Mock Awards)
- Monday, May 19th: 1st Day of Senior Exams
- Monday, May 19th: AP Psychology laptops collected during class.
- Tuesday, May 20th:
 - 2nd Day of Senior Exams
 - Ice Cream provided by the Student Assembly at lunch.
- Wednesday, May 21st: Senior Last Day, all Senior grades are due by 2:50 p.m.
 - Half Day - 10:55 a.m. dismissal
- Wednesday, May 21st: Lower Flex will be open from 10:55 – noon and 1:00 – 3:00 for any student who still has a device to turn in. 5th-year Early College Macomb students should turn their laptops in during this timeframe.
- Thursday, May 22nd: Prom 7:00 p.m. - 11:00 p.m. – Barrister Gardens Banquet & Event Center, 24225 Harper Avenue, Saint Clair Shores, 586-773-4040.
- Thursday, May 29th: Cap and Gown Pickup 4:00 p.m. – 5:30 p.m., RHS Cafeteria. Use Athletic Entrance. ***Senior requirements must be successfully completed, have passed/completed all required courses & earned credits, with all fines paid to receive cap and gown.***
- Friday, May 30th: Graduating Senior Breakfast, Cap & Gown Parade, breakfast starts at 8:45 a.m.
- Tuesday, June 3rd:
 - Graduation Practice. 10:00 a.m. - 12:00 p.m. **MANDATORY** practice will be the morning of graduation, Tuesday, June 3rd, from 10:00 a.m. - 12:00 p.m. at Roseville High School Auditorium. **All graduates must attend** to receive graduation tickets.
 - GRADUATION. Will be held at Jimmy John's Field, on Tuesday, June 3rd at 7:00 p.m., gates open for guests at 6:00 p.m. **Graduates MUST be at the field no later than 6:00 p.m.** Jimmy John's is located at 7171 Auburn Road, Utica, Michigan 48317. **Tickets are required for admission.**

****Plan for it to take at least 45 minutes to reach Jimmy John's Field from Roseville at this time of day****

Please be aware that even though you are receiving this communication, it does not mean you have met all the requirements to graduate this June from Roseville High School.

Make sure you are communicating and checking in with your Counselor on a regular basis to ensure that you are on track with all the requirements necessary for graduation.