

# ROSEVILLE HIGH SCHOOL

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[www.rosevillepride.org](http://www.rosevillepride.org)



April 11, 2024

Dear Parents and Students of the Class of 2024,

The following is essential information regarding seniors and graduation. Please read below and retain this document so you can reference it for dates, times, events, and procedures. Paper copies are available at the RHS Security Desk at Door #1 for parents who want one.

For convenience, events are listed in alphabetical order and there is a calendar of events at the end of the document.

**Class of 2024 Graduation Celebration:** The event is open to the RHS Class of 2024 **ONLY**, no friends or family. Saturday, June 1, 2024, 5:00 p.m. to Sunset (approximately 9:00 p.m.).

The event shall be themed as a Backyard BBQ, we will have Food Trucks, Music, a Dunk Tank, Inflatables, Yard Games, Corn Hole, Cam Jam, Staff/Student Games, a complete Field Day Event, plus MORE.

The cost of this event is \$15. No tickets for this event will be sold after Friday, May 31, 2024.

Tickets can be purchased from Mrs. Jentz in the Main Office starting Tuesday, April 23<sup>rd</sup>. We will have a RevTrack Online Payment link available soon.

Parent chaperones are still needed and will have to have a completed Volunteer Application for the current year on file.

**CREDIT RECOVERY:** Seniors who are taking credit recovery courses after school must have all coursework completed and submitted for a grade by **Friday, May 10<sup>th</sup>**.

**EXAMS:** Seniors will take exams on Monday, May 20<sup>th</sup>, and Tuesday, May 21<sup>st</sup>. Senior exams must be completed, and all schoolwork will be due at the end of the school day on Wednesday, May 22<sup>nd</sup>.

*Reminder: RCS policy is that students must pass 2 of the 3 grading elements in a semester to receive a passing semester grade and credit for a class.*

**FINES/FINANCIAL OBLIGATIONS:** **All fines must be paid in full to receive a cap and gown and walk at graduation. No exceptions.** All fines must be paid in full by Friday, May 24<sup>th</sup>. This includes laptop fines, outstanding books, athletics, music, drama, and band items/uniforms. Unsure if your student has fines? Contact Mrs. Ange Jentz at 586-445-5541 or [ajentz@roseville.k12.mi.us](mailto:ajentz@roseville.k12.mi.us)

See the "Laptop Return" section for the complete breakdown of the condition laptops must be returned, and associated charges for repairs.



**\*\*\*\*\* GRADUATION INFORMATION \*\*\*\*\***

**\*\*\*See the "Fines/Financial Obligations" and "Senior Last Day Check out Procedures" for details on what seniors MUST do to receive their cap and gown on June 3<sup>rd</sup>. \*\*\***

**GRADUATION ANNOUNCEMENTS:** Jostens will be at RHS on Friday, April 12<sup>th</sup> during all three lunches. Senior graduation announcement orders (**NOT CAP & GOWNS**) will be given to those students who ordered them. **Josten's balances must be paid in full to pick up announcement orders.** Please contact Jostens at 248-946-4670 with questions.

**GRADUATION CAP AND GOWNS:** Cap and gowns will be distributed on Monday, June 3, 2024, from 4:00 p.m.-5:30 p.m. in the Main Cafeteria. Enter through the Athletic entrance (door #24). **All fines must be paid in full to receive your cap and gown. No exceptions.** Seniors who do not pay fines or complete Senior Checkout will receive their cap & gown the day after the graduation ceremony and cannot participate in graduation.

**Graduation Cap & Gown Parade:** **NEW** this year, only open to members of the Class of 2024. We will have a last parade/walk for any Senior who wants to participate. On June 4<sup>th</sup>, report to the cafeteria, through Door #24 (*Athletic Entrance*) at 9:20 a.m., and bring your Cap & Gown. We will give you time to robe up, review a couple of items, and then proceed to have your last walk (parade style) throughout the building, as our final farewell to recognize your accomplishments. All Seniors will then leave the building by 10:00 a.m. Members of the Class of 2024 **MUST** bring their Cap & Gown to participate. Due to security reasons, no outside guests are allowed to attend this event due to school being in session.

**GRADUATION CEREMONY:** Will be held at Macomb Community College, South Campus, Sports and Expo Center, June 6<sup>th</sup> at 7:00 p.m., doors open for guests at 6:00 p.m. **Graduates MUST be at the College no later than 6:00 p.m.** MCC is located at 14500 Twelve Mile Road, Warren, MI 48088 (*on the south side of Twelve, west side of Hayes Road, closer to Martin Road*) **Tickets are required for admission.** A live stream of the event will be available for those unable to attend. Seating is general admission. If you or a family member require special seating accommodations, contact Mr. Billhymmer at 445-5542 or **lbilhymmer@roseville.k12.mi.us** Detailed instructions for graduation will be shared closer to the event. (*tickets will not be held at the doors as a will call for your guests*) Due to the policy and regulations of Macomb Community College, balloons, noise makers, flowers, and celebratory items are not allowed inside the facility.

**GRADUATION PRACTICE:** **Required** practice will be the morning of graduation, Thursday, June 6<sup>th</sup> from 10:00 a.m. - 12:00 p.m. at Macomb Community College, South Campus, Sports and Expo Center, 14500 Twelve Mile Road, Warren, MI 48088 (*on the south side of Twelve, west side of Hayes Road, closer to Martin Road*) **All graduates must attend.** Please make sure your student is on time. A bus will leave the RHS North Lot at 9:30 a.m. for those students who need transportation to/from graduation practice.

**GRADUATION TICKETS:** There is no cost for graduation tickets. Each graduating student will receive 6 tickets at graduation practice to give to guests to attend the ceremony. Graduates must show up to practice to receive their tickets. Graduating students **DO NOT** require a ticket. **Tickets are required for guest admission to the graduation ceremony, no tickets will be available at the door.** (*tickets will not be held at the doors as a will call for your guests*)

**ICE CREAM SOCIAL:** We will have ice cream for our Seniors during lunch on Tuesday, May 21<sup>st</sup>-sponsored by the Student Assembly.



**LAPTOP RETURN: LAPTOP, BAG, AND CHARGER (and/or pay fines) MUST BE RETURNED TO RECEIVE CAP AND GOWN AND TO WALK AT GRADUATION.** *Please bring your laptop charged to speed up the checkout process for everyone.* Laptops must be returned with all stickers removed and be in full working order to avoid fines. The full replacement cost of laptops is \$300.00. Fines will be assessed for damage, including broken screens, missing keys, missing chargers, missing bags, and other damage to the device. The complete list and breakdown of fees and fines can be found here: [https://rosevillepride.org/downloads/technology/device\\_repair\\_costs\\_1.pdf](https://rosevillepride.org/downloads/technology/device_repair_costs_1.pdf).

**MOCK AWARDS:** Presented on Wednesday, May 22<sup>nd</sup> during Senior Cook Out.

**RHS YARD SIGNS:** Yard signs commemorating your graduate are available while supplies last. The cost is \$25.00. Order signs through the Athletic Department by calling Mrs. Carolyn Welton at 586-445-5577 or email at [cwelton@roseville.k12.mi.us](mailto:cwelton@roseville.k12.mi.us). (*will be sold until gone*)

**PROM:** Our prom will be at The Vintage House, 31816 Utica Rd., Fraser from 6:00 p.m. to 10:00 p.m. on May 23<sup>rd</sup>. Doors open at 5:00 p.m. to be seated and dinner will be served at approximately 7:00 p.m., followed by dancing. Outside guests are allowed (*with approved guest application*). **Prom is for seniors and their guests only.** Any guest who is not a current Roseville High School student must have an approved and signed guest application. Applications are available in the student's Assistant Principal's office and are due no later than Thursday, May 9<sup>th</sup>. **Guests must be no older than nineteen, and no younger than 9<sup>th</sup> grade. No exceptions.** RHS Student Code of Conduct is in place at Prom. Code of Conduct Violators may lose the ability to participate in graduation. (*remember, all fines must be paid, and we will accept your fine payments at your ticket purchase time*) **ONLY** seniors who are members of our Class of 2024 and are eligible to graduate may attend.

**PROM TICKET SALES:** Sales will be May 13<sup>th</sup> – 17<sup>th</sup>. Tickets are \$60.00 per person. Tickets will be sold before school on May 13 and May 14. Tickets will be sold before AND after school on May 15, May 16, and May 17. (*A RevTrack Online Payment option will be available soon*)

**SENIOR COOKOUT:** At dismissal on Wednesday, May 22<sup>nd</sup>, we will have grilled items, chips, cookies, potato salad, and drinks for all Seniors, (*menu subject to change*). **Seniors will go from this event to their last day checkout procedures that must be completed to receive a cap and gown on June 3<sup>rd</sup>.**

**SENIOR LAST DAY CHECK-OUT PROCEDURES (COMPLETION IS REQUIRED TO RECEIVE CAP AND GOWN):** On Wednesday, May 22<sup>nd</sup> from 12:00 p.m.-2:00 p.m., stations will be set up for senior checkout. Each student will be required to go to each station and be "cleared" before they receive their cap and gown on Monday, June 3<sup>rd</sup>. The stations are 1) check-in, 2) fines, including athletic, 3) laptop return, and 4) check-out.

Students will be required to pay any fine owed (including laptop fines), return laptops, bags, and chargers any books and/or athletic equipment/music equipment/other school property they may have, to receive their cap and gown. **Only Seniors who are completely checked out on this day, with ALL fines paid in full, will receive their cap and gown on Monday, June 3<sup>rd</sup>. A cap and gown are required to walk at graduation.** Seniors who did not purchase a cap and gown will not attend graduation **UNLESS** you plan to wear a sibling's (*current style*) gown that has been preapproved and you have informed Mr. Billhymer.

**Senior Parent Meeting:** There will be a Senior Parent Meeting on Thursday, April 25, 2024, at 6:00 p.m., in the auditorium (door #9). An invitation will be sent to all students who are classified as seniors. **Be aware that even though you will receive this invitation, it does not mean your student has met all of the requirements for graduation, as the school will still be in session.** Make sure you are communicating with your student's Counselor regularly to ensure they are on track to graduate.

**SPIRIT WEEK:** Seniors will recognize Monday, May 20<sup>th</sup> through Wednesday, May 22<sup>nd</sup> as Spirit Week. The Student Assembly will come out with specific information in the coming weeks.



## **SENIOR'S END-OF-YEAR SCHEDULE – CHECKLIST OF ABOVE DATES AND TIMES:**

- Friday, April 12<sup>th</sup>: Graduation Announcements distributed during all three lunches.
- Tuesday, April 23<sup>rd</sup>: Graduation Celebration Event Tickets (not commencements) **Ticket Sales Begin.**
- Thursday, April 25<sup>th</sup>: Senior Parent Meeting.
- Thursday, May 9<sup>th</sup>: Prom Guest applications for any guest who is not an RHS student are due to your AP's office. Late Guest Applications will not be accepted.
- Friday, May 10<sup>th</sup>:
  - **All seniors in credit recovery must have coursework completed.**
- Monday, May 13<sup>th</sup>: Prom Ticket Sales Start
- Friday, May 17<sup>th</sup>: Last Day to purchase Prom Tickets
- Monday, May 20<sup>th</sup>: 1<sup>st</sup> Day of Senior Exams
- Tuesday, May 21<sup>st</sup>:
  - 2<sup>nd</sup> Day of Senior Exams
  - Ice Cream provided by the Student Assembly at lunch.
- Wednesday, May 22<sup>nd</sup>: Senior Last Day, all Senior grades are due by 2:50 p.m.
  - Half Day - 10:55 a.m. dismissal
  - Senior Cookout – 11:00 a.m. - Mock Awards by Student Assembly
  - Required Senior Checkout: 12:00 p.m. – 2:00 p.m. (see above section on Laptop Return and Senior Checkout for details). **All fines must be paid in full to receive a cap and gown/walk at graduation.**
- Thursday, May 23<sup>rd</sup>: Prom 6:00 p.m. - 10:00 p.m. – Vintage House 31816 Utica Rd., Fraser.
- Saturday, June 1<sup>st</sup>: Class of 2024 Graduation Celebration Event, 5:00 p.m. to Sunset.
- Monday, June 3<sup>rd</sup>: Cap and Gown Pickup 4:00 p.m. – 5:30 p.m., RHS Cafeteria. Use Athletic Entrance. **Senior Checkout must be successfully completed, have passed/completed all required courses & earned credits, with all fines paid to receive cap and gown.**
- Thursday, June 6<sup>th</sup>:
  - Graduation Practice. 10:00 a.m. - 12:00 p.m. **Required** practice will be the morning of graduation, Thursday, June 6<sup>th</sup> from 10:00 a.m. - 12:00 p.m. at Macomb Community College, South Campus, Sports and Expo Center, 14500 Twelve Mile Road, Warren, MI 48088 (on the south side of Twelve, west side of Hayes Road, closer to Martin Road) **All graduates must attend.**
  - GRADUATION. Will be held at Macomb Community College, South Campus, Sports and Expo Center, June 6<sup>th</sup> at 7:00 p.m., doors open for guests at 6:00 p.m. **Graduates MUST be at the College no later than 6:00 p.m.** MCC is located at 14500 Twelve Mile Road, Warren, MI 48088 (on the south side of Twelve, west side of Hayes Road, closer to Martin Road) **Tickets are required for admission.**

Please be aware that even though you are receiving this communication, it does not mean you have met all the requirements to graduate this June from Roseville High School.

Make sure you are communicating and checking in with your Counselor on a regular basis to ensure that you are on track with all the requirements necessary for graduation.

