

ROSEVILLE COMMUNITY SCHOOLS

Roseville, Michigan

BOARD OF EDUCATION

MINUTES OF ORGANIZATIONAL MEETING

JULY 7, 2025

The Organizational Meeting of the Board of Education of the Roseville Community Schools, County of Macomb, Michigan, was held on the seventh day of July 2025.

PRESENT:

Theresa J. Genest, President
Kevin Switanowski, Vice President
Joseph DeFelice, Secretary
Matthew McCartney, Treasurer
Gina Aiuto, Trustee
Denise Brun, Trustee
Michelle Williams-Ward, Trustee

ADMINISTRATION PRESENT:

Mark Blaszkowski, Superintendent
David Rice, Deputy Superintendent
Peter Hedemark, Assistant Superintendent/Personnel
Rayetta Ashbaugh, Executive Director of Business & Finance
Joseph Smith, Director of Building & Grounds

The meeting was called to order by President Theresa Genest at 6:30 p.m.

I. PLEDGE OF ALLEGIANCE

Members of the Board of Education, the administration and the citizens arose and recited the Pledge of Allegiance.

II. PUBLIC HEARING – (AGENDA ITEMS ONLY)

Questions of any type, related to tonight's agenda, can be presented at this time. Time limitation: 3 minutes.

Annual Organizational Board Meeting Minutes

July 7, 2025

Page 2

III. DESCRIPTION OF BOARD'S GENERAL FUNCTIONS

Board Members are elected by the public and serve up to a six-year term of office. At the end of their term, they may seek re-election.

The Board of Education's job is to establish policies by which the schools are operated. The central administration carries out these policies as well as innovating and suggesting courses of action. The members of the Board welcome your views during the public-hearing portion of the meetings; however, routine problems and criticisms involving matters at one particular school can more effectively be handled by contacting the principal of the school in question. If not satisfied with the results, residents can seek the help of the Assistant Superintendents or Superintendent.

IV. ESTABLISHMENT OF MONTH FOR FUTURE ORGANIZATIONAL MEETING

Motion by Switanowski, supported by McCartney, to set the next organizational meeting for July 2026.

MOTION CARRIED UNANIMOUSLY (7-0)

V. ANNUAL ELECTION OF OFFICERS

Election of the following officers/positions for the Roseville Board of Education, effective July 7, 2025, to June 30, 2026:

President	Theresa Genest
Vice President	Kevin Switanowski
Secretary	Joseph DeFelice
Treasurer	Matthew McCartney

Motion by DeFelice, supported by Aiuto, to appoint officers as listed above.

MOTION CARRIED UNANIMOUSLY (7-0)

Annual Organizational Board Meeting Minutes

July 7, 2025

Page 3

VI. TIME AND LOCATION OF THE REGULAR 2025-2026 MEETINGS TO BE SCHEDULED

The following first and/or third Monday dates are on scheduled non-attendance days for the 2025-26 school year:

September 1, 2025 - Labor Day Adjusted to September 8, 2025

Second meeting in September to be held on September 15, 2025

January 19, 2026 - Martin L. King Day Adjusted to – TBD

February 16, 2026 - Mid-Winter Recess Adjusted to – TBD

Motion by Williams-Ward, supported by Switanowski, to change the board meeting dates as listed.

MOTION CARRIED UNANIMOUSLY (7-0)

VII. BANK ACCOUNT

The checking account is now kept at:

Comerica Bank

Motion by Brun, supported by McCartney, to retain the checking account as listed.

MOTION CARRIED UNANIMOUSLY (7-0)

VIII. BANK DEPOSITORIES

The following bank depositories are recommended for 2025-26:

Comerica Bank

Bank of America

Safekeeping at Chase Manhattan

Fifth Third Bank

Huntington National Bank

Merrill Lynch, Pierce, Fenner & Smith, Inc.

Safekeeping at Bank of America

MILAF – Michigan Liquid Asset Fund Plus

Safekeeping at Fifth Third Bank

US Bank, N.A.

Motion by McCartney, supported by Brun, to retain the bank depositories as listed.

MOTION CARRIED UNANIMOUSLY (7-0)

IX. CHECK SIGNATURE AUTHORIZATIONS

Motion by Switanowski, supported by Williams-Ward, to authorize Superintendent Mark Blaszkowski, Deputy Superintendent David Rice, Executive Director of Business & Finance Rayetta Ashbaugh, and Board Treasurer Matthew McCartney, as authorized signatories for the District as of August 1, 2025.

MOTION CARRIED UNANIMOUSLY (7-0)

X. DESIGNATION OF PERSON FOR POSTING PUBLIC NOTICES OF MEETINGS

Motion by Switanowski, supported by Williams-Ward, to designate Superintendent Mark Blaszkowski, or his designee, as the person to post public notices of meetings.

MOTION CARRIED UNANIMOUSLY (7-0)

XI. DISCUSSION AND/OR ACTION ON THE APPROVAL OF LEGAL COUNSEL

Collins & Blaha, P.C.
Miller Johnson

Motion by DeFelice, supported by Brun, to approve the legal counsel services of Collins & Blaha, P.C. and Miller Johnson.

MOTION CARRIED UNANIMOUSLY (7-0)

XII. APPOINTMENT OF DIRECTOR OF ELECTIONS BY SECRETARY OF THE BOARD

Motion DeFelice, supported by Switanowski, to appoint Assistant Superintendent Peter Hedemark as Director of Elections.

MOTION CARRIED UNANIMOUSLY (7-0)

XIII. APPOINTMENT OF BOARD REPRESENTATIVE AND ALTERNATE TO SERVE ON MACOMB COUNTY SCHOOL BOARDS ASSOCIATION LEGISLATIVE COMMITTEE

Motion by Switanowski, supported by Aiuto, to appoint Kevin Switanowski as the delegate and Denise Brun as the alternate to serve on the Macomb County School Boards Association Legislative Committee.

MOTION CARRIED UNANIMOUSLY (7-0)

XIV. APPROVAL OF BOARD PROFESSIONAL DEVELOPMENT

Throughout the year Board professional development opportunities are provided through conferences and seminars sponsored by the National School Boards Association, Michigan Association of School Boards and Macomb County School Boards Association.

Motion by DeFelice, supported by Aiuto, to require that all requests to attend conferences out of state be approved by the Board. In addition, all expense reports must be submitted within 60 days of the conference and all other conference policies will remain as is.

MOTION CARRIED UNANIMOUSLY (7-0)

XV. DISCUSSION AND/OR ACTION ON OTHER ITEMS

There were no items discussed at this time.

XVI. PUBLIC HEARING

Questions of any type related or unrelated to tonight's agenda can be presented at this time. Time limitation: 3 minutes.

No one appeared to speak at this time.

XVII. ADJOURNMENT

There being no further business before the Board of Education, motion by DeFelice, supported by Switanowski, to adjourn the Annual Organizational Board Meeting at 6:43 p.m.

MOTION CARRIED UNANIMOUSLY (7-0).

JOSEPH D. DEFELICE
SECRETARY
BOARD OF EDUCATION

JDD/sb